

Essay Template

Introduction (10% of word limit; maximum 500 words)

- **Thesis statement:** *answers the question posed by the essay topic*
- **Evidence:** *introduce main points or topics to be discussed in the order you will discuss them*

Body (80% of word limit, divided between the paragraphs based on relative importance)

Paragraph 1: Topic sentence

Paragraph 2: Topic sentence

Paragraph 3: Topic sentence

Paragraph 4: Topic sentence

Conclusion (10% of word limit; maximum 500 words)

- **Concluding statement:** *what have you shown above?*
- **Sum up main points:** *No new information!*

